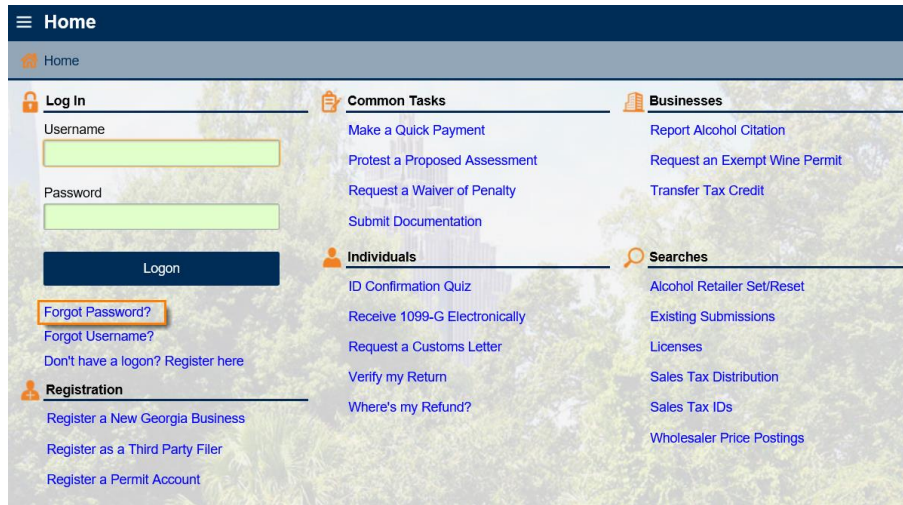The following documentation provides information on how to reset your password on GTC.
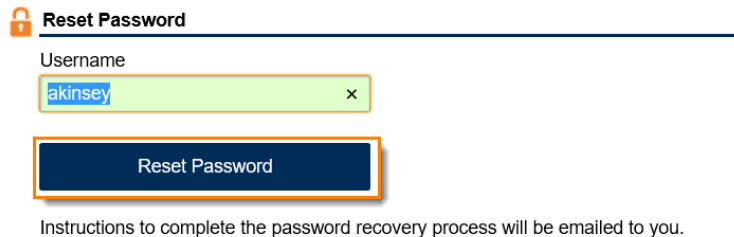
**How to Reset your Password**

1. Go to the GTC website (https://gtc.dor.ga.gov).

2. Click the **Forgot Password?** hyperlink.
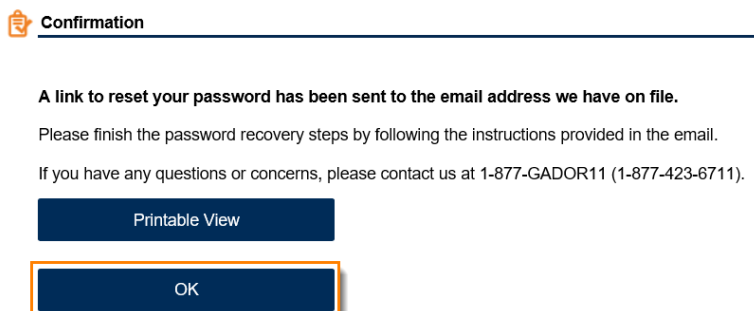


3. Input your GTC username then click the Reset Password button.



4. You will receive a confirmation box. Click OK.

5. You will receive an email with a link to complete your request.
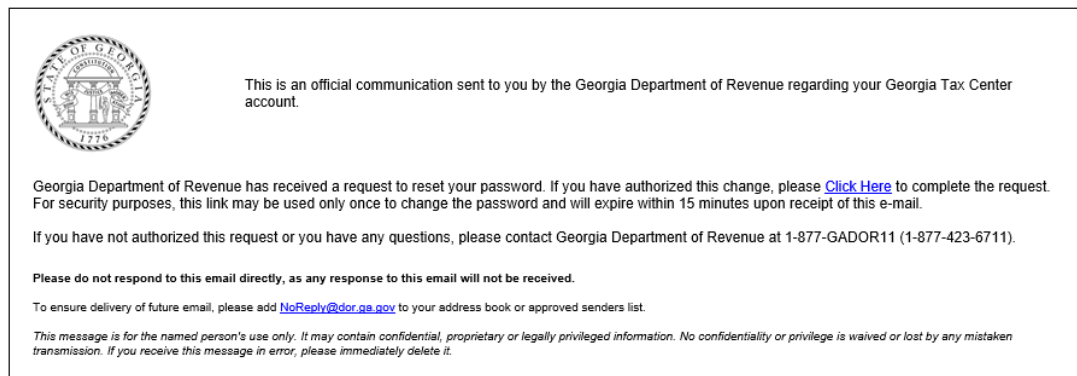


6. Enter the answer to your secret question. If the answer does not match the answer we have on record, you will receive an error message. Click the **Next** button.



7. Enter and confirm your new password. Click the **Submit** button

8. The following message will appear. Click the **OK** button. The GTC logon page will appear for you to use the new password to log into your account.

Your password has been updated. Please use this new password when you log in next.

OK